

**ROSELLE PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING AGENDA
IMMEDIATELY FOLLOWING REGULAR BOARD MEETING
JANUARY 10, 2024
ROSELLE VILLAGE HALL
(RE-LOCATED DUE TO BUILDING MECHANICAL FAILURE)**

CALL TO ORDER

President Smith called the meeting to order at 7:23 p.m.

PRESENT

Five (5) Trustees were present at the start of the meeting: President, Katie Smith; Treasurer, Monika Nasiadka; Secretary, Michael Harrington; Trustee, Len Baumgart; and Trustee, Roxee Timan.

Staff present were Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult and Teen Services Manager, Maureen Garzaro; Youth Services Manager, Alea Perez; and Jason Kepler, Communications Coordinator.

ABSENT

Two (2) Trustees were absent, Vice President, Terrell Barnes; Trustee, Sue Harold. Trustee Harold called in but was not eligible for remote attendance per the Remote Attendance Policy.

BUDGET & FINANCE COMMITTEE

a. Budget Timeline for FY24/25

Executive Director Johnson presented a timeline for the development of the FY 24/25 working budget. There were no questions from Trustees.

b. Midpoint Revenue & Expenditures Review

Executive Director Johnson presented a mid-year review of revenues and expenditures for FY23/24. There were no questions from Trustees.

BUILDING & PLANNING COMMITTEE

a. Review of Requirements for 2024 Per Capita Grant Application – Standards for Public Libraries Chapters 8 – 13

The Board reviewed the requirements as listed above, for the next Per Capita Grant Application. Executive Director Johnson noted there were no changes in requirement criteria from previous years and no areas highlighted in which the Library is unable to meet for eligibility.

b. Second Draft Creatives for Awareness & Engagement Campaign

Executive Director Johnson noted campaign efforts are very close to launch and answered questions from the Trustees on the intent of the campaigning efforts and deliverables. The Library is moving to a broader campaign to increase awareness and build better brand identity, guidelines, and engagement for the future of the Library; including interviewing staff to gain more perspective on program offerings and services for all ages. Many ideas were shared additionally by the Trustees on other potential prospectives for interviewing to include Library partners and patrons who champion our offering.

c. Continued Discussion on Building Next Steps, Objectives & Priorities

President Smith and Trustees discussed the upcoming Special Joint Meeting of the Village of Roselle and Roselle Public Library District Boards of Trustees on 1/15/24 to discuss the potential of working together toward redevelopment of the property at 233 E. Maple Ave, recently acquired by the Village, into a new library campus.

The Trustees and staffed shared their views, visions, questions and concerns related to the potential of this location for the Library and discussed three (3) paths for the Library to consider presently, all of which will require a successful referendum:

- a. Initial plan to stay at the Library's current location with intent to demo and rebuild a new library.
- b. Build new library at 233 W. Maple Avenue/Trinity Property.
- c. Build new library on our existing parking lots, which staying in the current building during construction.

b. Upcoming Coffee with the Board 1/13/2024 at 10:30 AM

Three (3) Trustees reported they would be able to attend this next coffee event.

TRUSTEE COMMENTS

There were no Trustee comments.

Executive Director Comments

There were no additional comments from the Executive Director.

Public Comment/Questions

ADJOURNMENT

Treasurer Nasiadka moved to adjourn the meeting at 8:53 p.m. The motion was seconded. A voice roll call was conducted with all present voting aye. The motion was approved.

/s/ Mike Harrington

Minutes Approved: Secretary

2/14/2024

Date